



The Coalition for Transformational Education

Membership and Affiliate Membership Application Guidelines

Offered below are the eligibility requirements, application criteria, and application guidelines for institutions interested in becoming Members or Affiliates of the Coalition for Transformational Education (CTE). Applicants are encouraged to visit the [CTE website](#) to learn more about the Coalition's mission, current membership, governance structure, conferences, and funded projects.

Who can apply for Membership or Affiliate Membership?

For U.S. institutions, any degree granting, higher education institution that is accredited by one of the six U.S. regional accrediting associations, or any U.S. college or university system office, is eligible for membership or affiliate membership. For non-U.S. institutions, any degree-granting higher education institution authorized to grant degrees by its respective national ministry of education or other official national agency or bureau is eligible. U.S. institutions that are not yet accredited may apply for provisional affiliate or member status on a case-by-case basis. Contact the CTE Executive Director to discuss options.

What are the criteria for CTE Affiliation and/or Membership?

The criteria for *CTE Affiliate status* are:

1. At least one educational initiative that is driven by or meaningfully involves faculty, intended (when fully implemented) to improve the wellbeing and career engagement of all their graduates long after they complete their degree, as described in the CTE vision and mission statement.
2. A plan to assess the effectiveness of the initiative and how that assessment is aligned with the CTE's focus on the following factors identified in the [Gallup Purdue study](#) of college alumni: (a) emotionally supportive mentoring, and/or (b) experiential learning that connects curriculum to authentic real world applications or problems.
3. An interest in being an active participant in a learning community committed to extending the promise of life-transformative education as broadly as possible across higher education. Opportunities for participation include the CTE National Conference and other activities. These opportunities provide forums for the sharing of ideas, effective practices, measurable results, and programmatic successes and failures with other members and affiliates of the CTE so that similar initiatives can be replicated or adapted on other campuses.

Eligible institutions interested in CTE Member status need to further demonstrate that the senior insti-

tutional leadership at their institutions (e.g., President/Chancellor, Provost, or equivalent) are committed to pursuing the goals of the CTE vision and mission statement at their institution. This senior institutional leader (or their delegate) is expected to take an active part in shaping the direction and future of the CTE movement, through participation in CTE Leaders Meetings, participation in the CTE National Conference, and encouragement of faculty engagement with CTE initiatives.

Annual Progress Report

Once each year the CTE Executive Director will schedule a conversation with the campus project leader at each affiliated or member institution to review together the progress made in the previous year toward the goals identified in the application, and the plans for the next year.

Application Format

Cover Page (1-page maximum)

- Name of Institution
- Name of Individual(s) Submitting Application/Contact Person (name, title, address, phone, email)
- Abstract that provides a concise summary of the Institution's application for affiliate or membership with CTE

Description of Institution and its Interest in CTE's Mission and Vision (2-page maximum)

- **Who:** Tell us who is, or is expected to be, directly engaged with faculty-driven educational initiatives intended to improve the wellbeing of graduates and will participate in CTE conferences and other events. Include names, titles, and role in work related to students thriving, flourishing, and wellbeing.
- **Why:** Tell us why becoming an Affiliate or Member of the CTE is important to your institution, including some background on the goals of the institution related to thriving, flourishing, and wellbeing. Please indicate how engaging with the CTE is likely to create opportunities to enhance students' identity, belonging, agency, or sense of purpose and create a life-transformative education.
- **When:** Provide a timeline for your institution's aspirations related to student thriving, flourishing, and wellbeing and creating new educational initiatives.



Description of Faculty-Driven Educational Activity/Initiative (1 page per activity/initiative; maximum of 3 activities/initiatives)

Tell us about at least one, and up to three (3), activities and educational initiatives that the institution is pursuing to promote thriving, flourishing, and wellbeing, and how faculty and/or staff have been and will be engaged. In addition to describing the activity and/or educational initiative, please also describe how it addresses the expectations of:

- Helping students develop one or more of the elements of identity, belonging, agency, or sense of purpose needed to achieve life-long thriving, flourishing, and wellbeing.
- Discussing how the activity might be scaled up (or down) for implementation on the campuses of other institutions.
- Demonstrating a viable path for making the institution's bold vision a reality.
 - **Experimentation.** Willingness to embrace a spirit of experimentation, a bias towards action, and a willingness to try new things.
 - **Contextual Awareness.** Thoughtful plan for addressing social and ethical aspects of institutional wellbeing initiatives.
 - **Sustainability.** Description of ways in which engagement with the coalition will create lasting change on the institution's campus and contribute to the CTE's goal of transforming higher education.
 - **Adaptability.** Clear indication of the ways in which the institution's efforts to transform education to enhance long-term wellbeing can be adapted to other institutions or educational contexts.

Assessment Activities (1-page maximum)

Describe how your institution's wellbeing educational initiative(s) are currently be assessed and plans for how that assessment could be used to impact wellbeing initiatives at the institution's campus.

Letter of Endorsement

Please provide a signed letter of endorsement from your institution's **faculty project leader (Affiliate status) or provost or president (Member status)**.

Timeline

Membership applications may be submitted at any time and will be reviewed individually as received. Questions can be directed to the CTE Executive Director.

